



INVOICE FOR PAYMENT  
ABN: 28 808 206 703  
**FUNCTION BOND AND DEPOSIT FORM**

Thankyou for booking your function at Roley's on the Ridge. Details of your function are as follows:

Name of Booking:\_\_\_\_\_

Day:\_\_\_\_\_ Date:\_\_\_\_\_ Time:\_\_\_\_\_ Number of Patrons:\_\_\_\_\_

Mailing Address:\_\_\_\_\_

Phone (landline and mobile ):\_\_\_\_\_ Chosen menu (if known at this stage):\_\_\_\_\_

Please note we require you to notify us of definite payable numbers 2 weeks prior to your function. (1 week for smaller functions) In the event that you do not confirm numbers by this date we will assume the correct number of patrons confirmed and payable is the above noted number, any last minute increases are deemed the adjusted payable number, ie: if you advise of a drop in numbers after confirming more then we bill you for the higher number of set menus confirmed.

DEPOSIT/BOND

We kindly request a fully refundable deposit/bond of \$300-. Upon completion of your function the entire amount can be deducted from your function bill.

We reserve the right to retain the bond/deposit in order to cover/assist for payment for any of the following:

Damage to furniture or property

Fewer patrons attending than have been confirmed

Excessive duration (lunch closes at 3:30pm, dinner at 11:00pm )\*FEES WILL APPLY AFTER 10 MINUTES GRACE

Excessive clean up required

Patrons disregarding beverage policy requirements (ie: bringing spirits onto the premises, taking beverages out of the building)

Last minute cancellation (within 2 weeks prior)

We appreciate your understanding and cooperation. In all instances the deposit/bond is fully refunded unless a disregard of any of the above noted items has occurred.

INDIVIDUAL PAYMENT

In circumstances where individuals are paying for themselves, it is best for you to collect funds prior to confirming numbers, thus alleviating the problem of people indicating they will attend and then not doing so. This also enables a single payment to be made on the day as we do not separate bill.

PAYMENT

BY EITHER OF THE FOLLOWING METHODS

DIRECT DEPOSIT - TO "BEANDEM ENTERPRISES PTY LTD" - BSB: 036 032 ACCOUNT:344 590, EMAIL REMITTANCE

TO roleysontheridge@hotmail.com OR FAX TO 9496 0200, Cheque payable to: BEANDEM ENTERPRISES PTY LTD

BY CASH OR DEBIT CARD OR CREDIT CARD -visa or mastercard. (C/CARD ATTRACTS 1.5% BANK SURCHARGE)

ACKNOWLEDGEMENT AND AGREEMENT

As the organiser of this function, I understand and agree to all the above.

Signed:\_\_\_\_\_ Print Name:\_\_\_\_\_ Date:\_\_\_\_\_

RETURN FORM TO

Please return this form to Roley's on the Ridge : fax 9496 0200, email: roleysontheridge@hotmail.com (jpeg or pdf)  
post / in person: 3/1 Soldiers Rd, Roleystone W.A. 6111, phone: 9496 0666

thankyou!